

### FIRE BRIGADE SOCIETY YEAR & ACTIVITY PLANNER

ACTION / DATE	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
<b>FIRE COVER PUBLICATION</b> <i>(INSERTS or SPECIAL CONTENTS LISTED)</i>		AGM MINUTES MEMBERSHIP CARDS			ADVERTISE VACANCIES			ANNUAL REPORT & ACCOUNTS, OPERATIONAL PLANS & APPOINTMENT VOTING FORMS			RENEWAL DOCUMENTS DIRECT DEBIT & STANDING ORDER MEMBERSHIP CARDS	
<b>SIGNIFICANT EVENTS</b>						<b>EXECUTIVE SUPERVISORY BOARD MEETING</b> <i>(To agree next years' Operational Plans)</i> <i>(Review Appointments and Reappointments)</i>			<b>CLOSING DATE FOR VOTING</b>	<b>COUNT VOTES</b>	<b>AGM</b>	
<b>ACCOUNTS</b>	<b>FINAL ACCOUNTS REPORT</b>	<b>FINAL ACCOUNTS AUDITED</b>	<b>QUARTERLY REPORT</b>			<b>QUARTERLY REPORT</b>			<b>QUARTERLY REPORT</b>			<b>QUARTERLY REPORT</b>
<b>OPERATIONAL SERVICE UNITS</b>			<b>QUARTERLY REPORT</b>	PLANNING AND FORMATION OF OPERATIONAL PLAN FOR FOLLOWING FINANCIAL YEAR		<b>QUARTERLY REPORT</b>			<b>QUARTERLY REPORT</b>			<b>QUARTERLY REPORT</b>